



FINANCE MANAGER

Company: Netball South Africa

Location: Pretoria, Acadia

Closing Date: 19 August 2026

Assignment Type: Permanent

Remuneration: Market Related

Minimum Requirements

- Degree in Accounting, e.g. BCom Accounts / Finance
- 5 year's experience in a similar environment: Accounts Manager
- Drivers License

Core Responsibilities

1. ACCOUNTS PAYABLE

- 1.1. Tracking, processing and verifying invoices for payment to be made by Netball South Africa
- 1.2. Maintaining accurate and complete record of payables, transactions and agreements regarding payments due.
- 1.3. Negotiating with vendors and service providers to secure discounts and resolve payment issues and queries.
- 1.4. Maintain petty cash
- 1.5. Review vendor and service provider agreements.
- 1.6. Ensure all financial records are accurate and complete, maintaining proper documentation for all transactions.
- 1.7. Manage and reconcile general ledger accounts, ensuring that all financial data is properly recorded and reconciled.



- 1.8. Handle month-end, quarter end and year-end closing processes, ensuring timely and accurate financial reporting.

2. **BUDGETING AND FORECASTING**

- 2.1. Assist in the development and monitoring of annual budgets and financial forecasts.
- 2.2. Provide financial analysis and insights to support budgetary decisions and resource allocation with NSA.

3. **FINANCIAL REPORTING AND COMPLIANCE**

- 3.1. Ensure compliance with relevant financial regulations, tax laws and reporting requirements.
- 3.2. Prepare and submit statutory reports, tax returns, and other filing requires by SARS.
- 3.3. Liaise with external auditors during annual audits, providing necessary information and ensuring a smooth auditing process.
- 3.4. Stay updated on changes in financial regulations and ensure the organisation's accounting practices align with industry standards

4. **INTERNAL CONTROLS AND PROCESS IMPROVEMENT**

- 4.1. Develop, implement and maintain robust internal controls to safeguard the organisation's financial resources
- 4.2. Identify and implement process improvements in financial reporting and accounting processes.





The successful candidate will be required to sign a performance contract.

Candidates to supply the following supporting documents,

- CV with contactable reference
- Certified copy of ID
- Certified copy/copies of qualifications
- Certified copy of driver's licence
- Proof of attendance of other relevant training programs in line with the job

Should candidates not be informed of the outcome of the application within six weeks of the closing date, it should be regarded as having been unsuccessful.

Netball South Africa reserves the right to appoint, not appoint or to appoint laterally.

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Kindly send your CV and supporting documents to: Michelle Lage – The Labour Counsel michelle@thelabourcounsel.co.za

Contact: 011 568 4409

